



Dennis Newman, owner

*Newman Electronics, LLC*

1202 N. Jefferson Street  
Mt. Pleasant, TX 75455-2447  
Phone (903) 572-4182

### **MAINTENANCE CONTRACT FOR TITUS COUNTY COURTHOUSE**

- 1) This maintenance contract shall be between Newman Electronics, LLC and Titus County and will begin on March 1, 2014 and expire on February 28, 2015. Contract will renew automatically each March 1<sup>st</sup>. Contract is payable during each March county check run.
- 2) Either Party may terminate this agreement at any time and for any reason (or for no reason), without incurring any penalty or compensation for early termination, by giving the other Party not less than thirty (30) days' prior written notice.
- 3) **These are the duties that Newman Electronics will perform on a monthly basis:**
  - a) Examine the three DVRs and associated cameras at the courthouse, annex, and justice center.
  - b) Check for correct recording of each DVR and that network connections are correct.
  - c) Insure that each camera is operational and aimed and focused correctly.
  - d) Repair any minor fault or problem found with a camera or DVR during the monthly service.
  - e) Examine the County Courtroom amplifier and speaker system to insure proper operation.
  - f) Examine the paging amplifier and microphones at the district courtroom A for proper operation.
  - g) Install monitoring software which will report to me via e-mail if a system goes off line.
- 4) In the event a severe problem is found; such as, a camera found dead or serious problem with the operation of the DVR or amplifiers the problem will be reported to Paul Lindsey and an estimate given at that time to repair the problem.
- 5) **These duties will be performed once every six months in conjunction with the monthly service visit:**
  - a) Clean the DVR's fans, vents, and any filters and replace defective filter, if necessary.
  - b) Check wiring connections on the cameras for loose connections.
  - c) Clean camera lens on each camera
  - d) Inspect camera housings for insect nest or spider webs and remove; then clean housing lens.
  - e) Outside speakers will be cleaned of any insect or bird nest and wiring connections checked.



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- 6) Total cost for this contract will be \$3,200.00 per year. If the contract is terminated prior to year's end, the contract amount shall be prorated for the remaining months and the balance refunded.
- 7) Newman Electronics shall keep a log of services performed and turn this in to Paul Lindsey at the end of each calendar year or at any time upon request by Paul Lindsey during the service period.

Our original parts warranty is still in effect and would negate any charges for equipment failure for the duration of that warranty.

Titus County Representative Signature

Date

5-27-14

Newman Electronics, LLC Representative Signature

Date

5-19-14